

# **Booth Equipment:**

Each 10' x 10' booth will be set with 8' high BLUE / GREY background drape, 3' high BLUE side divider drape and (1) - 7" x 44" booth identification sign.

#### **Carpet:**

The aisles will not be carpeted and your booth space does not come carpeted. If you would like to further enhance your booth, Blaine offers rental carpet in a variety of colors. Please refer to our Carpet Rental Order Form to place your order.

| SHOW DATES & TIMES    |               |                |   |                                       |
|-----------------------|---------------|----------------|---|---------------------------------------|
| Exhibitor Mov         | e-In:         |                |   |                                       |
| Wednesday             | June 7, 2017  | 11:00 am       | - | <b>5:00 pm</b> (400 sq.ft. or larger) |
| Thursday              | June 8, 2017  | 8:00 am        | - | 9:00 pm                               |
| Exhibit Hours         | :             |                |   |                                       |
| Friday                | June 9, 2017  | <b>9:00</b> am | - | 6:00 pm                               |
| Saturday              | June 10, 2017 | 9:00 am        | - | 6:00 pm                               |
| Sunday                | June 11, 2017 | 9:00 am        | - | 5:00 pm                               |
| Exhibitor Mov         | e-Out:        |                |   |                                       |
| Sunday                | June 11,2017  | 5:30 pm        | - | l I:00 pm                             |
| Monday                | June 12, 2017 | 8:00 am        | - | l 2:00 pm                             |
| IMPORTANT INFORMATION |               |                |   |                                       |

## Shipping:

Advance Receiving at the Warehouse - Blaine Event Services will accept crated, boxed or skidded materials up to 30 days in advance of show set-up. Materials should be shipped to ARRIVE AT OUR WAREHOUSE NO LATER THAN THURSDAY, JUNE 1, 2017.

**Direct Shipments to the Cal Expo Fairgrounds (A, B, C & D)** - c/o Blaine Event Services. Direct to show-site shipments will be accepted beginning on WEDNESDAY, JUNE 7, 2017.

**Outbound Shipments** - All carriers (trucking companies) must check in at the Blaine Service Desk NO LATER THAN 7:00 PM ON SUNDAY, JUNE 11, 2017 for freight pick-up. If your carrier fails to check in, your freight will be re-consigned to the Official Show Carrier.

#### Assistance:

Should you have any questions or need further assistance, please contact our Exhibitor Service department by phone at (714) 522-8270, by FAX at (714) 522-8271 or by e-mail at info@blainesvs.com.

## **Payment Policy:**

All orders/services must be paid in full, including Material Handling Charges (which will ensure delivery of your equipment/freight to your booth). Please fill out the Payment/Charge Authorization form which is included in your exhibitor information packet. Any balances due because of a declined credit card or an under estimated payment by check must be settled at the Blaine Service Desk prior to the closing of the show.

SACRAMENTO Cal Expo Fairgrounds A, B, C & D Sacramento, CA June 9 - 11, 2017

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